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**At its meeting on September 27<sup>th</sup>, 2023 the Workers' Compensation Board of Directors:**

- Received a report from the Chair of the Key Performance Indicators Committee on discussions at the September 15<sup>th</sup>, 2023 meeting of the Committee including:
  - The Committee welcomed Stacia Baldwin and Karen Adams as new members.
  - The Committee received an update on key performance indicators developed for the draft 2024-2030 Strategic Plan.
  - The Committee provided input on draft Terms of Reference for the Committee.
- Received a report from the Chair of the Finance, Audit and Risk Committee on discussions at the September 18<sup>th</sup>, 2023 meeting of the Committee including:
  - The Committee recommended and the Board of Directors approved the financial statements for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee shared highlights of the mid-year report from the External Actuary.
  - The Committee received the Officer's Certificate for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee received an update from management on procurement activity for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee received an inventory of plans that are in place to address and support business continuity issues.
  - The Committee received a report of Cyber Security for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee participated in an education session on the privacy framework used at the WCB Nova Scotia.
  - The Committee met with the Internal Auditor to receive an update on the 2023 Internal Audit Work Plan.
  - The Committee received an overview of items that have been identified in the third quarter of 2023 that could pose operational, stakeholder, reputational or financial risks to the organization.
  - The Committee received an update on Enterprise Risk Management for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee received the results of the annual review of the Terms of Reference for the Committee. The Committee recommended and the Board of Directors approved minor housekeeping revisions to the Terms of Reference.
  - The Committee received the results of the annual evaluation of the Committee.
- Received a report from the Chair of the Investment Committee on discussions at the September 20<sup>th</sup> 2023 meeting of the Committee including:
  - The Committee participated in a 'Blue-Sky' strategy discussion on future investment opportunities for the fund.
  - The Committee received a report on investment performance for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee received an update from Mercer on the Infrastructure and Real Estate Markets.
  - The Committee received the results of the annual review of the Statement of Investment Principles and Objectives. The Committee recommended and the Board

- of Directors approved several revisions reflecting the ongoing management progress of the investment strategy changes, as well as additional minor revisions.
  - The Committee received the results of the annual review of the Terms of Reference for the Committee.
  - The Committee received the results of the annual evaluation of the Committee.
  - The Committee provided preliminary input on the year-end evaluation of the Manager of Investment Managers and Investment Advisory Services.
- Received a report from the Chair of the Governance and Policy Committee on discussions at the September 27<sup>th</sup>, 2023 meeting of the Committee including:
  - The Committee received the Occupational Health, Safety and Wellness Report of the Workers' Compensation Board for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee received the 2022 Annual Report of the Joint Occupational Health and Safety Committee at the WCB Nova Scotia.
  - The Committee received the 2022 Annual Report of the Diversity and Inclusion Advisory Panel at the WCB Nova Scotia.
  - The Committee recommended and the Board of Directors approved the report to the community for the quarter ended June 30<sup>th</sup>, 2023.
  - The Committee recommended and the Board of Directors approved the first draft of the Board's meeting calendar and macro agenda for 2024.
  - The Committee received the results of the annual review of the Terms of Reference for the Committee.
  - The Committee received the results of the annual evaluation of the Governance and Policy Committee.
  - The Committee participated in a discussion on lessons learned during director outreach with stakeholders on the Strategic Plan. The Committee recommended and the Board of Directors approved the 2024-2030 Strategic Plan.
  - The Committee received an update from the Chair on activities and developments since the previous Board meeting.
- Received an update from the CEO on year-to-date progress with the 2023 operational plan and an update on corporate performance for the quarter ended June 30<sup>th</sup>, 2023.
- Received the mid-year financial reports from the Office of the Employer Advisor and the Office of the Worker Counsellor.
- Received the report of the Client Relations Officer for the quarter ending June 30<sup>th</sup>, 2023.
- Received an update on gradual onset stress.
- Received an update on the status of cases of interest before the court and the Workers' Compensation Appeals Tribunal (WCAT).

*Please note that new and revised Policies are distributed to all Policy Manual holders. The Policy Manual is available at regional public libraries, and is posted on the Workers' Compensation Board of Nova Scotia's website, [www.wcb.ns.ca](http://www.wcb.ns.ca)*

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*Chair*  
Saeed El-Darahali

*Deputy Chair*  
Robert Patzelt

*Employer Representatives*  
*Directors*  
Steve Ashton  
Stacia Baldwin  
Angus Bonnyman  
Duncan Williams

*Worker Representatives*  
*Directors*  
Janet Hazelton  
Rick Clarke  
Jacquie Bramwell  
Blair Richards